

Chez Grand'Mere Preschools And Infant Care Centers Registration and Admission Agreement

Child's Name _____

Address _____

Telephone _____ Birth Date _____

Attendance Full Time Part Time _____

Tuition is due in advance of child care given. If tuition is paid on a weekly basis, payment is due on Monday morning of week child care is to be received. For other payment schedules, such as semi-monthly or monthly, dates of payments are to be arranged with the Director prior to admission.

Registration Fees	\$ _____	
Tuition	\$ _____	Due _____

Late Payment of Tuition Tuition is due in advance of child care given. Late fees will be charged on past due amounts as follows: if tuition is not paid by the third day it is due, a \$5.00 late fee will be added; if tuition remains unpaid by the tenth day, an additional \$10.00 late fee will be added to the amount due and the student will not be admitted to attend until all past due amounts are paid and tuition is current.

Children not picked up by this time will be charged a late fee of \$5.00 for the first 15 minutes and \$1.00 per minute thereafter. Such fees are due at the time of pick-up and should be paid directly to the person in charge. We ask for your understanding regarding this matter as after 6:00 PM our staff is not being paid.

Collections Payments due and withheld beyond the agreed terms shall be subject to 18% per annum. We reserve the right to pursue all remedies or courses allowed in law or equity or otherwise in any jurisdiction in which relief is sought. In case suit is brought to enforce any of our rights, the customer agrees to pay such attorney fees and court costs as the court may deem reasonable.

Tuition Increases 30 days notice prior to any increases in tuition will be given in writing to each parent or guardian.

Refund Conditions No refunds are given for registration fees paid or missed days. Review the Parent Handbook for details regarding sick and vacation time.

Withdrawal Policy We require two weeks notice of your intent to withdraw your child from our school. Please make sure the Director knows with as much notice as possible so your spot can be filled as quickly as possible. If you withdraw your child with no notice, you will be responsible for an additional two weeks tuition.

Late Pick-Up Our school closes promptly at 6:00 PM.

State Inspections The State of California, Department of Social Services, has the right to examine all children's files and to interview children regarding complaints made against the school. All information will be kept confidential.

It is understood by the undersigned parent(s) or guardian(s) of the named child that this application for registration is a contract with the Chez Grand'mere Preschool to provide child care for the tuition and other charges declared by the school to be applicable during the period of enrollment of the child. It is agreed that all tuition, fees, and other accounts will be paid in full on a regular basis as agreed above and as outlined in the Parent Handbook. Failure to abide by the terms of this contract will result in dismissal of the child. I(we) have received a copy of the Parent Handbook and agree to be governed by the school's policies and procedures in their entirety.

Print Name _____ Signature _____ Date _____

Print Name _____ Signature _____ Date _____

Director's Acceptance _____ Start Date _____